Board of Education
Administrative Offices
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Perrysburg Schools

Subject: Perrysburg Schools - Laptop Pickup Update
Date: July 29, 2019

Dear Parents and Guardians of New Students Entering Grades 5-12 and Returning Students in 5th and 9th grade,

Perrysburg Schools is continuing its one-to-one technology program this school year, where all students in grades 5-12 are issued a laptop for use in class and to take home each night with payment of the yearly take-home assessment. For students who have not already been issued a device, there will be two pickup windows: Tuesday, July 30 and Tuesday, August 6, 2019 from 8:00 a.m. to 5:30 p.m. at Perrysburg High School for the following 2019-20 classes:

- 5th Grade and 9th Grade (11" Acer Chromebooks) – *NOTE: 8th graders were able to keep the Chromebooks they had been using since 5th grade for their own personal use at the end of last school year, but to clarify, incoming freshmen still need to attend laptop pickup to obtain a new Chromebook to use for high school classwork.*
- Any student new to the school district in grade 6, 7, 8 or 9 will be issued an 11" ChromeBook; Grades 10, 11 or 12 will be issued an 11" MacBook Air.

Please make plans to attend one of the two dates to ensure your student has a laptop to start the school year. All parents/guardians of students who are picking up a device will need to be present to sign for their student's device. Parents/guardians should plan on being there for about 20-30 minutes. Students will be required to provide a case to protect their device. A recommended case will be offered for sale at the device pickup event for approximately $30.

Students are responsible for the device they are issued. Each student must pay a $25 assessment per Chromebook (5th-9th Grade) or $50 assessment per MacBook Air (10th-12th Grade) for the student to be able to take the device home. This annual assessment will enable the student to keep the device at the end of four years as described in the Laptop Guidelines and Agreements document that is posted on our district web site here: http://www.perrysburgschools.net/1-1Laptop.aspx. Cash, check or credit card will be accepted. Checks may be made payable to Perrysburg Schools.

If you have outstanding technology fees, payment may be made either by clicking this link (https://payschoolscentral.com/#/user/login) using the online payment instructions below or when you pick up your laptop. Please note that any student who qualifies for free/reduced lunch will have certain technology fees waived. If you would like an application, please contact Lila Szozda, Child Nutrition Director, at lszozda@perrysburgschools.net or visit http://www.perrysburgschools.net/FreeorReducedPriceMealApplication.aspx.

Parents/Guardians are encouraged to pay online at https://payschoolscentral.com/#/user/login (The 9-digit Student ID Number is required when registering for online payments) to limit the amount of time to wait in line at the laptop pickup event. Please note the online payment site is more suited for a laptop, but the Payschool app is formatted for a mobile device. For those who wish to pay in person, there will be tables set up by alphabet in the **High School Athletics Area on July 30** or the **High School Commons on August 6**. Please Note: August 6th coincides with Back-to-School days for grades 9 & 10 at the High School. Payments for both events will occur in the Commons on that date. If you pay online in advance, please bring your proof of payment in the form of the emailed confirmation from Payschools—you may show it on a phone or other device if you would rather not print it.

Information will be available for families interested in purchasing an additional insurance plan from an outside provider. If you choose to not provide outside insurance coverage, the school district provides standard warranty coverage and a very limited, named-peril coverage program (as described in the Laptop Guidelines and Agreements document found here: http://www.perrysburgschools.net/1-1Laptop.aspx), which includes a $75 deductible per occurrence for Chromebooks and $150 deductible per occurrence for MacBooks.

If you have questions about the device pickup, please feel free to email the technology department at tech_notify@perrysburgschools.net.

Sincerely,
Brent Shafer
Technology Director